**FACILITY NAME** \_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **PROJECT #** \_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_LOC. #** **\_\_\_\_\_\_\_\_**

**PROJECT NAME** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **DATE** \_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ARCHITECT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PERMIT # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- | --- |
|  | Staff Assignment | DOCUMENTATION | Date Recvd |
|  | |  |  |
| CBO | | Certificate of Occupancy (OEF Form 110B) |  |
| Building | | Substantial Completion Form (Document 01770e) |  |
| Fire | | Fire Alarm System Record of Completion NFPA 72 |  |
| Fire | | Ansul-Range Hood Fire Suppression Systems Report NFPA 17/17A, NFPA 96 |  |
| Fire | | Fire Protection Piping Material & Test Certificate Abvgrnd and undrgrnd |  |
| Fire | | Backflow Assembly Field Test Report |  |
| Mechanical | | Duct Mounted Smoke Detector Differential Pressure Test Report |  |
| Building | | Threshold/Special Engineer Approval Letter |  |
| Electrical | | Lightning Protection System, NFPA 780 & UL 96a |  |
| Plumbing | | Health Certification Clearance |  |
| Mechanical | | HVAC Test & Balance Certification / Report |  |
| Plumbing | | Interior and Exterior Bacteriological Test Reports |  |
| Plumbing | | Local Drainage District Approval |  |
| Fire | | Monitoring of fire alarm system in conjunction with a fire sprinkler system |  |
| Building | | FEMA Elevation Certificates |  |
| Electrical | | Generator Load Bank Test Results |  |
| Building | | Elevator Certification |  |
| Building | | Notice of Preventative Treatment for Termites |  |
| Civil | | Site Certification Letter from the Engineer of Record |  |
| Plumbing | | Domestic water service lead content tests |  |
|  | |  |  |

I understand that the above list of documents in their entirety is necessary to obtain a Certificate of Occupancy (OEF 110B), in accordance with Chapter 1013.37(2) (C), Florida Statutes. Upon the approval of an occupancy inspection by all disciplines and the receipt of all required documents, an OEF 110B may be issued.

Accepted and agreed to:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

General Contractor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Architect of Record